



"Coming Together"

YAMULOONG

CONFERENCES PACKAGE

YAMULOONG

71 Prospect Road, Garden Suburb NSW

P: (02) 4943 6877 Fax: (02) 4943 6083

CONFERRING AND CATERING

We at Yamuloong pride ourselves on the excellent service and facilities we have to offer. Our conferencing rooms are the perfect choice for focused business meetings in a very private retreat like atmosphere.

Yamuloong has three meeting areas and will comfortably handle from 10 – 100 people depending on the style of set-up required. Our conference rooms are equipped with TV-Video, Whiteboards, Overhead Projector and Screens. With our main room now equipped with a state-of-the-art projector, smartboard and audio facilities. Other items required can be sourced externally and prices determined at the time of inquiry. All rooms are fully Air Conditioned and privacy is assured. All conferences are supplied complimentary Tea, Coffee, Ice Water and Mints.

Our catering facilities perfectly compliment conferences by catering freshly cooked meals served to you in our pleasant environment, which overlooks our picturesque property. The meals range from light buffet luncheon to our Yamuloong special Bush Tucker Lunch that includes ingredients grown on the property. Morning and afternoon tea are also available with luncheon menus to choose from depending on your budget. Special dietary needs are catered for upon request.

Please note: Centre is open from **8.30am to 4.30pm Mon – Thurs, Friday 8:30am - 3pm.**

(Night functions are available on request)

We reserve the right to alter the pricing and services available and any other items noted in this document at anytime. We highly recommend that you request a new conference package prior to booking to confirm prices.



GOROKAN (Morning Light-Dawn)

This is the first of our large rooms with plenty of space available.

- Up to 50 people depending on room style.
- Moveable tables with comfortable chairs.
- Can be arranged in a variety of styles including (U-Shape, Square or theater style)
- Coffee & Tea facilities in the adjoining café area.
- Close to amenities
- Air-Conditioning with remote control.
- Fixed white board.
- TV/DVD.
- Overhead projector & screen.
- Full catering facilities can be provided.
- Other options are available

Basic price \$300.00 per day.

GWANDALAN (Restful Place)

This is the second of our large rooms with the same features as the Gorokan. This room has extensive views of the valley below.

- Up to 50 people depending on room style
- Moveable tables with comfortable chairs.
- Can be arranged in a variety of styles including (U-Shape, Square or theatre style)
- Coffee & Tea facilities in the adjoining café area.
- Close to amenities
- Air-Conditioning with remote control.
- Fixed white board.
- SMARTboard
- TV/DVD.
- Overhead projector & screen.
- NEW Fully computer compatible projector/screen with linked DVD player
- Full catering facilities can be provided.
- Other options are available

Basic price \$300.00 per day.

GOROKAN & GWANDALAN COMBINATION

Include all the extensive features of these two rooms with the one outstanding price.

- Large 100 seat capacity ideally suitable for theatre style presentations.
- Full catering facilities can be provided.
- Other options are available.

Basic price \$500.00 per day.

SMALL MEETING ROOM (BOORAGUL)

This small meeting room is ideally suited to small boardroom style meeting.

- Seating capacity up to 12.
- Full catering facilities can be provided.
- Coffee & Tea facilities in the adjoining café area.
- Close to amenities.
- Air-Conditioning with remote control.
- Fixed white board.

Basic price \$150.00 per day



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CATERING

Our café can perfectly compliment your conference by catering to you with freshly cooked meals served to you in our pleasant environment. Below is a variety of Menu options, however if you have something specific in mind, we would be pleased to tailor a menu to suit your needs.

Special dietary needs are catered for on request.

MORNING TEA

Please choose one:

Option 1

Lemon Myrtle Muffins

Price: \$8.80 per person

Option 2

Freshly baked scones with jam and cream, or golden syrup.

Price: \$8.80 per person

Option 3

Cake and assorted biscuits

Price: \$8.80 per person

Option 4

Cheese platter & crackers

Price: \$9.90 per person

Option 5

Fruit platter

Price: \$8.80 per person

Orange juice, tea & coffee provided with either afternoon teas.

LUNCH

For lunch we offer you with the choice of seven (7) menus to accommodate your budget which includes our special Bush Tucker menu.

Menu 1

Cold buffet Luncheon:

- Chicken & assorted meats
- Fresh tossed Garden Salad & Potato Salad & Coleslaw
- Bread Rolls
- Orange Juice, Tea & Coffee

Price \$18.50 per person

Menu 2

Light Buffet Luncheon:

- Assorted Sandwiches
- Seasonal Fruit Platter
- Orange Juice, Tea & Coffee

Price \$16.50 per person

Menu 3

Homemade Style Chicken Soup:

- Fried Scones
- Orange Juice, Tea & Coffee

Price \$16.50 per person

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Menu 4

Hot Buffet Luncheon:

- Curried Chicken with Rice or Pasta
- Beef Stroganoff with Rice or Pasta
- Bread Rolls
- Orange Juice, Tea & Coffee

Price \$19.80 per person

Menu 5

Barbecue including:

- Sausages & Steak
- Tossed salad
- Coleslaw
- Potato Salad
- Bread Rolls
- Orange Juice, Tea & Coffee

Price \$22.00 per person

Menu 6

Baked Meal:

- Assorted meats (Beef, Pork, Lamb, Chicken)
- Vegetables (Baked Potato, Pumpkin, Carrots)
- Steamed beans, peas, broccoli, cauliflower (Optional)

Price \$19.80

Menu 7

Yamuloong special Bush Tucker Lunch

Lunch

- Native Spinach Pasty served with Plum Sauce
- Kangaroo Kebabs in B.B.Q Mountain Pepper Sauce
- Bunya Nut Pasta with Native Herbs & Spices
- Wattle Seed Damper or Lemon Myrtle Damper
- Tossed Salad with Seasonal Fruits and Spices
- Tropical Bush Tucker Punch
- Tea & Coffee
- Lemon Myrtle Tea

Dessert

- Lemon Myrtle Cheesecake served with cream & ice-cream

Price \$33.00 per person



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Additional Price List

Item	Daily Rate	
Flip Chart Provided	No Charge	
Television & Video	No Charge	
Overhead Projector Screen	No Charge	
Fixed Whiteboard	No Charge	
Laser Printer	\$0.25	Per Page
Photocopying	\$0.25	Per Page
Facsimile (outgoing)	\$0.55	Per Page
Overhead Projection Transparency	\$2.20	Per Page
Local Telephone Calls	\$0.55	Per Call
STD Calls	\$1.00	Per Minute
Mobile Telephone Calls	\$1.00	Per Minute
Data Projector, smartboard and audio facilities.	\$35.50 (minimum charge)	Per Day

If you bring your own equipment (eg. Computers, data projector etc) to be used in any room please ensure that you have adequate power boards or extension leads. We may be able to permit use of our own accessories if not currently in use elsewhere or if you have made prior arrangements of such. If accessories are not returned at time of leaving our property we reserve the right to charge you for any costs incurred to replace these items including labour.

Outside catering ONLY for Morning Tea & Afternoon Tea.

%20 surcharge for weekends & after hours

Terms & Conditions

CONFIRMATION OF BOOKINGS must be made in writing, on enclosed booking confirmation form and accompany the requested deposit, within the designated period. If this is not the case, the management reserves the right to cancel the booking and allocate the space to another client. A deposit is calculated in a percentage of the overall projected revenue of your function.

A GUARANTEED MINIMUM NUMBER OF GUESTS attending the function is required by noon, one week prior to the event. This will then be regarded as the minimum number for catering purposes.

YOUR MENU should be compiled, 15 days prior to your function date, at the very least.

CANCELLATIONS must be notified to Management in writing. If your function is cancelled with 60 days or more notice, your deposit will be refunded in full. When bookings are cancelled within 30 days of the event, 50% of your deposit will be made, due to costs incurred for notice of 14 days or less.

PAYMENT OF INVOICES-the balance of your function account must be settled on the day, unless prior account arrangements have been made. In the event that the client has a query regarding any part of their Function Account, the client should pay the balance of the sum owing on the day and the remainder on resolution of the query.

DAMAGE-clients are financially liable for any damage sustained to Yamuloong property. This also ensures that nothing is to be nailed, screwed, stapled, or adhered to any wall, door, or other surface or part of Yamuloong.

INSURANCE-though Yamuloong will take all necessary care; it can accept no responsibility to the damage of property of the client. Therefore, the client should arrange his or her own insurance. It is also the responsibility of the client to provide Personal Insurance Cover for their employees.

PRICE VARIATIONS-every endeavor is made to maintain prices as printed but these may be subject to increase at the discretion of the Yamuloong Management.

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CONTACT DETAILS

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